

After Slide 9:

Question #1. Who are you?

Multiple choice answers:

In-house Specifier.

Independent Specifier.

Architect/Engineer required to write own project specifications.

Product Representative.

Other.

Question #2. If you are writing specifications, how did you get introduced into spec writing?

Multiple choice answers:

Forced/assigned.

Attended a seminar or conference and thought it was a good idea.

Was told by a colleague or other spec writer it was a good career path.

Other.

After Slide 17:

Question #3. The following are examples of gathering information for project specifications except?

Multiple choice answers:

Owner Specific Requirements.

Substitutions approved on past projects.

PPD's or Outline Specs.

Government Procurement Documents.

Manufacturer's information/Product Representatives.

Question #4. Product Representatives as trusted advisors can provide?

Multiple choice answers:

Related reference standards.

Modifications necessary to incorporate products into project.

Product samples.

Detail CAD and BIM information.

All the above.

Question #5. Methods of Recording Specification Information include?

Multiple choice answers:

Specifications checklist.

PPD's and Outline specifications.

Narratives.

Worksheets.

Question #6. True or False, CSI provides a standard for outline specifications?

Multiple choice answers:

True.

False.

After Slide 21:

Question #7. Preliminary Project Descriptions (PPDs) are usually developed during which phase?

Multiple choice answers:

Construction Document Phase.

Design Development Phase.

Construction Administration Phase.

Schematic Design Phase.

Question #8. Which phase do you usually transition from UniFormat to MasterFormat?

Multiple choice answers:

Construction Document Phase.

Design Development Phase.

Construction Administration Phase.

Schematic Design Phase.

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Question #8. Of those who write project specifications, do you produce outline specifications?

Multiple choice answers:

No.

Yes.

Depends on the client and if required to get paid.

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Question #9. Are Procurement Requirements contract documents?

Multiple choice answers:

No.

Yes.

Question #10. Are Contracting Requirements contract documents?

Multiple choice answers:

No.

Yes.

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Question #10. True or False: OmniClass is used as a multifaceted pure classification system that provides the capability for wide-ranging information storage and retrieval applications?

Multiple choice answers:

True.

False.

Question #11. True or False: UniFormat organizes construction information based on the elements of a facility, otherwise known as systems and assemblies, characterized by function, used in early design phases?

Multiple choice answers:

True.

False.

Question #12. True or False: UniFormat is frequently used for cost estimating?

Multiple choice answers:

True.

False.

Question #13. True or False: MasterFormat breaks the information down by work results?

Multiple choice answers:

True.

False.

Question #14. True or False: MasterFormat assigns a single standard location for materials, products, or assemblies?

Multiple choice answers:

True.

False.

Question #15. True or False: The Sections in MasterFormat is intended to assign the Work to a single trade or subcontract?

Multiple choice answers:

True.

False.

Question #16. What are the Parts in SectionFormat?

Multiple choice answers:

Summary, Products, Installation.

General, Products, Execution.

Administrative, Materials, Installation.

Question #17. In what Part of the SectionFormat would you find Quality Control?

Multiple choice answers:

Part 1 General.

Part 2 Products.

Part 3 Execution.

After Slide 41:

Question #18. True or False: The agreement should be included in the project manual?

Multiple choice answers:

True.

False.

After Slide 43:

Question #19. In accordance with ISO 8601 consistent file naming protocol for version control, the correct way to state the date is?

Multiple choice answers:

mm-dd-yyyy.

dd-mm-yyyy.

yyyy-mm-dd.